

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS**  
**Ad Hoc Jurisprudence Committee**  
**MEETING MINUTES**  
**January 22, 2025**

A meeting of the Kentucky Board of Licensed Professional Counselors Ad Hoc Jurisprudence Exam Committee was held in-person in Room 247CE, 500 Mero Street, Frankfort, KY and via teleconference on January 22, 2025.

**MEMBERS PRESENT**

Dr. Hannah Coyt  
Dr. Charles Pemberton  
R. Kyle May

**DPL STAFF**

Stephanie Hilson-Robinson, Board Administrator

**LEGAL COUNSEL**

Sara Janes, OLS

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**CALL TO ORDER**

Dr. Pemberton called the meeting to order at 9:17 a.m.

**NEW BUSINESS**

**Review/Revision of Forms:** Board Counsel and Committee reviewed the regulation changes associated with the Supervision Agreement (DPL-LPC-02) and 201 KAR 36:060 Qualifying experience under supervision.

The Committee reviewed and added definitions for “Residential Address” and “Resident”.

- “Residential address” means the primary physical location where an applicant resides, including the house or apt number, street name, city, state, zip code
- “Resident” means an individual domiciled within this state or an individual who is not domiciled in this state, but maintains a place of abode in this state and spends in the aggregate more than one hundred eighty-three (183) days of the taxable year in this state (KRS 141.010 Definitions for chapter for taxable years beginning on or after January 1, 2018.)

Date of birth and driver’s license or state ID information will be added to the LPCC and LPCA Initial Licensure Applications (DPL-LPC-04 and DPL-LPC-05, respectively), LPCA and LPCC Annual Renewal (DPL-LPC-07 and DPL-LPC-08, respectively), LPCC and LPCA Reinstatement Applications and (DPL-LPC-09 and DPL-LPC-10, respectively). Identification will assist the Board in determining the state of residency, require proof of residence/ primary address to determine who is eligible for compact participation.

Board Counsel, Committee, and Board Administrator reviewed and edited the current Supervision Agreement to reflect regulation changes and for clarity.

Ad Hoc Committee to meet again on Friday, January 31, 2025, at 3:00.

An additional meeting was scheduled for Monday, February 3 at 12:00 in the event it is needed.

**ADJOURN**

Dr. Pemberton motioned to adjourn at 11:00 a.m. Second by Mr. May and carried.